



### IPM PERSONAL PENSION SCHEME

If you have a vulnerability or need specific support during the life of your SIPP, please let us know. You do not need to tell us what it is, just how we can help to make things easier.

#### FEES

Set out below are the fees that I.P.M. SIPP Administration Limited (IPM) will charge you for running your self invested personal pension (SIPP). It is important that this fact sheet is read in conjunction with the Client Terms of Business document, though it does not form part of that document. IPM's fees are separated into three separate categories; Basic, Drawdown and Additional.

##### **BASIC FEES**

We will charge you an annual administration fee of £580 payable annually in advance.

The services provided for this fee are outlined IPM Client Terms of Business document. Typically, there is no fee to establish the SIPP or fees for contributions, transfers in (unless in-specie) or making standard investments (excluding property).

##### **DRAWDOWN**

£150 for establishing the flexi-access drawdown facility.

£150 per annum for administering drawdown (charged at year end irrespective of the number of drawdown payments made during the year).

£150 for undertaking drawdown reviews required under capped drawdown and carrying out the Lifetime Allowance test at 75.

£150 per annum for accessing the uncrystallised funds pension lump sum facility.

£250 will be charged where income is taken under flexi-access drawdown which leads to the SIPP being closed

##### **ADDITIONAL ADMINISTRATION FEES**

The Client Terms of Business outline services that give rise to additional fees. We have given some examples below but for a full list of fees please refer to the Client Terms of Business document. Please note that fees can be either fixed or levied on a time cost basis.

##### **Commercial Property**

A fee of £550 is payable to purchase a property. An additional £550 is payable if borrowing is required. If the property is VAT registered we will charge £200 per annum (payable in advance) to administer the quarterly VAT returns. Solicitors' fees and other disbursements are additional to IPM fees. IPM does not charge an annual property fee, however please note that some additional fees may become due in relation to the on-going administration of a property within the SIPP. Please refer to the IPM Additional Property Fees document for more information.

##### **Transfer Out Costs**

A fee of £250 will be levied to transfer your transfer to another pension provider. This includes arranging the purchase of an annuity. Where an in-specie transfer is required additional fees will apply. Please see the Client Terms of Business for further details.

##### **Non-Standard Assets**

The requirements the FCA place on SIPP providers making non-standard investments are extensive. IPM will continue to consider requests of this nature, however a minimum fee of £600+VAT will be levied. This fee will cover the collation of the various documents associated with the investment, the consideration of those documents and liaising with the various third parties involved with the investment. This fee will be due even if the investment does not proceed or if as a result of IPM's assessment the investment does not satisfy the FCA's criteria. When IPM does proceed with a non-standard investment, a further fee of £200+VAT on top of the annual administration fee will apply to cover any additional work this investment generates.

##### **Additional Costs**

£100 per deed of assignment drafted

£30 for each stock transfer form drafted

£23.40 for a CHAPS payment

ALL FEES ARE SUBJECT TO THE ADDITION OF VAT

IPM receives from Metro Bank an interest turn based on the total value of all cash accounts held with them. The amount IPM receives varies on the amount held in accounts in IPM's name and the market interest rates. Details of the current interest payable on the Metro trustee bank accounts is available on our [website](#). This interest retained by IPM is used to ensure our charging structure remains competitive and helps cover some of the operational costs. IPM does not insist that a minimum balance is kept in this account except for where IPM is required to pay a regular income from a drawdown arrangement.

Estimates of additional administration fees will be provided on request.

**For additional information regarding the IPM Personal Pension Scheme, please contact either Jonathan Lochery or James Randall on: 01438 747 151.**