



IPM Staff Guide – February 2020

Directors

Responsibilities include the overall day to day management of IPM.

David Sutcliffe	Managing Director	david.sutcliffe@ipm-pensions.co.uk
Jonathan Lochery	Sales Director	jonathan.lochery@ipm-pensions.co.uk

New Business Enquiries

For all new business enquiries (inc illustrations) technical enquiries and queries on the services that IPM can provide.

James Randall	Associate Director	james.randall@ipm-pensions.co.uk
Jonathan Lochery	Sales Director	jonathan.lochery@ipm-pensions.co.uk

New Business Processing

For enquiries concerning the progress of recently submitted SIPP applications or transfers to IPM.

Colin Campbell		colin.campbell@ipm-pensions.co.uk
Duncan Hurley		duncan.hurley@ipm-pensions.co.uk
Nicola Male		nicola.male@ipm-pensions.co.uk (On maternity leave)

General Administration

For day to day general administration enquiries; including contributions, tax relief, benefit crystallisation event queries, existing client illustrations and agency appointments.

Claire Warren	Head of Administration	claire.warren@ipm-pensions.co.uk (On maternity leave)
Alison Jarvis		alison.jarvis@ipm-pensions.co.uk
Ashley Mardle		ashley.mardle@ipm-pensions.co.uk
Balbinder Bains	Acting Head of Administration	balbinder.bains@ipm-pensions.co.uk
Danny Scanlon		danny.scanlon@ipm-pensions.co.uk
Dave Fabris	IPM SIPP No.1	dave.fabris@ipm-pensions.co.uk
Duncan Hurley		duncan.hurley@ipm-pensions.co.uk
John Winstanley		john.winstanley@ipm-pensions.co.uk
Lucy Randall		lucy.randall@ipm-pensions.co.uk
Kerrie Northern		kerrie.northern@ipm-pensions.co.uk

Pension Payments and Income Reviews

For all income payment and review related queries.

Claire Warren	Head of Administration	claire.warren@ipm-pensions.co.uk (On maternity leave)
Balbinder Bains	Acting Head of Administration	balbinder.bains@ipm-pensions.co.uk
Danny Scanlon		danny.scanlon@ipm-pensions.co.uk

I.P.M. SIPP Administration Limited, Cambridge House, Campus Six, Caxton Way, Stevenage, Hertfordshire SG1 2XD
Telephone – 01438 747 151 Facsimile – 01438 357 344 Email – info@ipm-pensions.co.uk
Website – www.ipm-pensions.co.uk

Company No. 3002939 Registered in England Member of the Association of Member-Directed Pension Schemes

I.P.M. SIPP Administration Limited is Authorised and Regulated by the Financial Conduct Authority



Investments Processing

For all investment related enquiries (Including the establishment of discretionary fund management or stockbroker accounts, investment platform accounts or alternative bank accounts and the settlement of investment purchases)

Ashley Mardle	ashley.mardle@ipm-pensions.co.uk
David Winstanley	david.winstanley@ipm-pensions.co.uk
Danny Scanlon	danny.scanlon@ipm-pensions.co.uk

Valuations

For all IPM annual valuation queries.

Julia Colbert	julia.colbert@ipm-pensions.co.uk
Lucy Harding	lucy.harding@ipm-pensions.co.uk

Payments Processing

For all IPM payments including IFA fees (Please note this does not include income or pension commencement lump sum payments).

Julie McBride	julie.mcbride@ipm-pensions.co.uk
---------------	----------------------------------

IPM Accounts

For all IPM fee-related queries.

Kerrie Northern	kerrie.northern@ipm-pensions.co.uk
Ruth Whitbread	ruth.whitbread@ipm-pensions.co.uk

Property Department

For all IPM Property enquiries concerning proposed, on going or completed property purchases. Services also include rent payments, VAT registration and payment, and mortgage payments.

Ian Napier	Head of Property	ian.napier@ipm-pensions.co.uk
Clare O'Callaghan		clare.o'callaghan@ipm-pensions.co.uk
Connie Smith		connie.smith@ipm-pensions.co.uk
James Cooper		james.cooper@ipm-pensions.co.uk
Justine Salisbury		justine.salisbury@ipm-pensions.co.uk
Kerrie Thompson		kerrie.thompson@ipm-pensions.co.uk
Michelle Cawsey-Bains		michelle.cawsey-bains@ipm-pensions.co.uk
Terry Glynn		terry.glynn@ipm-pensions.co.uk

IPM SIPP No.1

For all queries relating to general administration, investments and payments for the IPM SIPP No.1.

Dave Fabris	dave.fabris@ipm-pensions.co.uk
-------------	--------------------------------

All generic email enquiries can be directed to our central mailbox info@ipm-pensions.co.uk

I.P.M. SIPP Administration Limited, Cambridge House, Campus Six, Caxton Way, Stevenage, Hertfordshire SG1 2XD
Telephone – 01438 747 151 Facsimile – 01438 357 344 Email – info@ipm-pensions.co.uk
Website – www.ipm-pensions.co.uk

Company No. 3002939 Registered in England Member of the Association of Member-Directed Pension Schemes

I.P.M. SIPP Administration Limited is Authorised and Regulated by the Financial Conduct Authority